

MUSKEGON HEIGHTS PUBLIC SCHOOL ACADEMY SYSTEM

Regular Board of Directors Meeting

January 27, 2025 6:00 p.m.

Muskegon Heights Public School Academy

2441 Sanford Street, Muskegon Hts, MI 49444

I. Call To Order

The Muskegon Heights Public School Academy System Board of Directors, conducted at the Muskegon Heights Academy, 2441 Sanford Street, Muskegon Heights, MI 49444, was called to order by Legal Counsel Joseph Urban at 6:01 p.m.

II. Roll Call

Board of Directors

Joseph Warren, Board President- Present

Katie Kapteyn, Vice President, - Present

Chauncey Bryant, Secretary/Treasurer - Present

Administrative Staff

Reedell Holmes, Superintendent - Present

Dr. Shannon Smith, Square 1 Strategy Group - Present

III. Nominate Temporary Chairperson

Legal Counsel Mr. Urban began the proceedings to accept the Nomination of Temporary Chairperson.

Mr. Warren motioned to nominate Attorney Joseph Urban-Clark Hill PLC for Temporary Chairperson. **Mr. Bryant** second the motion. There was no Discussion, and the motion passed unanimously.

IV. Election of Officers

Attorney Urban proceeded with the nomination of Board President.

Katie Kapteyn motioned to nominate Joseph Warren for Board President.

Mr. Bryant seconded the motion. **Mr. Warren** accepted the position, There was no Discussion, and the motion passed unanimously.

President Warren proceeded with the nomination of Secretary/Treasurer.

Katie Kapteyn motioned to nominate Chauncey Bryant for Secretary/Treasurer.

President Warren seconded the motion. **Mr. Bryant** accepted the position. There was no Discussion, and the motion passed unanimously.

President Warren motioned for the nomination of Katie Kapteyn for Vice President.

Secretary/Treasurer Bryant seconded the motion. **Mrs. Kapteyn** accepted the position. There was no Discussion, and the motion passed unanimously.

V. Approval of January 27, 2024, Agenda

Secretary/Treasurer Bryant motioned to Approve the January 27, 2025 Agenda.

President Warren moved to omit line Items a. and b. from the New Business Agenda.

Vice President Kapteyn Seconded the motion. There was no discussion and the motion passed unanimously.

President Warren moved to make an adjustment to the January 27, 2025 Agenda and motioned to appoint Attorney Joseph Urban as Legal counsel to the MHPSAS Board of Directors.

Secretary/Treasurer Bryant seconded the motion. There was no Discussion and the motion passed unanimously. Attorney Joseph Urban accepted his appointment as legal counsel for MHPSAS Board of Directors.

Roll call was taken: President Warren-Yes, Vice President Kapteyn-Yes, Bryant-Yes

VI. Approval of December 16, 2024, Meeting Minutes

Vice President Kapteyn motioned for the Approval of the December 16, 2024 Meeting Minutes.

Secretary/Treasurer Bryant seconded the motion. There was no Discussion and the motion passed unanimously.

Roll call was taken: President Warren-Yes, Vice President Kapteyn-Yes, Secretary/Treasurer Bryant-Yes

VII. Extended Public Comment

Armone Tyson- MHA Art Teacher filled out a public comment form expressing his concerns with harassment allegations being directed at him from the S1S Management Co. Mr. Tyson feels afraid of his job and being targeted and states he cannot go through the proper channels to get his complaints reported because the S1S Management Staff are family and friends to each other. Legal Counsel Mr. Urban suggested to Mr. Tyson to request another meeting with the School Principal and/or Superintendent on this matter so all parties can reach an amicable solution. The BOD is a public comment forum only, not a question/answer type of forum and the BOD will follow up with S15 Management Co. to ensure they are following their contract. The BOD does not tolerate harassment or retaliation and will report back to you. No response will be made tonight on this issue, thank you.

Tamieko Simmons-Expresses her proudness to be a Tiger and she is delighted with the new BOD and excited to see the school turning around for the betterment of our kids soar to new heights as the children are why we all are here.

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VIII. Financial Update

a. Approval of Checks for Payment

Mark Graham provided the Dec. 2024 monthly financial updates, including bank reconciliation, YTD budget, and check reports. Discussion-Yes, President Warren needed clarity on why the BOD is approving checks for payment that have already been mailed out. Mr. Graham stated that is how it has been done.

Secretary/Treasurer Bryant motioned to approve the Dec. 2024 checks for payment.

Vice President Kapteyn seconded the motion. No further Discussion had and the motion passed unanimously.

b. Approval of Removing prior BOD as signers to Check and Debit Card.

Mark Graham requested the BOD to remove former Vice President JJ Lewis and Secretary Deborah Bradford from Choice One bank account as Check and Debit Card signers. Vice President Kapteyn motioned for approval to remove JJ Lewis and Deborah Bradford from bank account as Check and Debit Card signers. Secretary/Treasurer Bryant second the motion, No Discussion and the motion passed unanimously.

Roll call was taken: President Warren-Yes, Vice President Kapteyn-Yes, Secretary/Treasurer Bryant-Yes

c. Approval of Adding new BOD as signers to Check and Debit Card.

Mark Graham recommended to the BOD to Add President Warren and Secretary/Treasurer Bryant to Choice One bank accounts as Check and Debit Card signers. Vice President Kapteyn motioned for approval to add President Warren and Secretary/Treasurer Bryant to the bank accounts as Check and Debit Card signers. Secretary/Treasurer Bryant second the motion. No Discussion and the motion passed unanimously.

Roll call was taken: President Warren-Yes, Vice President Kapteyn-Yes, Secretary/Treasurer Bryant-Yes

IX. Old Business- No Discussion

X. New Business

- a. Hiring Process and Framework-Tabled
- b. Discipline Process and Framework-Tabled

c. Staff and Student Survey

Vice President Kapteyn met with Superintendent Holmes to discuss implementing a new survey for staff and students and compare it to prior strategic Planning strategies last year to see where we are now and going forward.

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d. Pool Usage and Staffing

Vice President Kapteyn and the BOD were inquiring about any updates on the pool, any contracts/partnerships, and maintenance schedule. Superintendent Holmes gave an update on pool usage and cost to maintain pool and the staffing updates. MHA has a Certified Pool Director. The pool is a community pool and the funds received from the pool will be able to take care of itself. MHA Pool also provides open swimming for all students and the public and our local Fire Dept. staff also use the pool for their dive training.

XI. Superintendent's Report

Superintendent Holmes gave his report, welcomed all for being here and looking forward to working with the new BOD and will keep you informed and aware on what's going on within our District. Jan 15-17, 2025 I attended the MESA Conference and it was a good informative learning session. Boilers for both MLK and Edgewood Elementary are all set for installation this Spring and it has been a struggle. MHA received notification on the upcoming grant that MHA applied for and the grant looks promising that it will come through. The GYO-Grow Your Own Teacher initiative program is soaring and MHA has 27 teachers enrolled to obtain their Teacher certification in our district. CRDC- Civil Rights Election Report is due March 2025 and MHA Administration has completed 40% of the report thus far and we are on track.

XII. Square One Strategy Group Management Report

Academic Update:

Dr. Shannon Smith with S1S welcomed the BOD and thanked the public for attending and is very excited to be working with you all.

Certified Fall Count Number: 509. MAISD conducted attendance audits at all three schools and results yielded clean with minimal findings. Winter Count date is Feb. 5th 2025 and we are predicting an increase from fall count.

NWEA winter assessments were concluded and all schools will present their comparison data at the Feb. 2025 BOD meeting.

MDE Testing Conference will be 2-13-25 in Lansing, MI and 4 of our Staff Administrators will be attending the conference and bringing back information to train other staff on administering the state assessments in April 2025.

All schools are currently fully staffed. This February the District will be celebrating Black History Month in various ways: MHA- will be doing an essay contest in conjunction with 103.7 the Beat radio station. MLK- Black History Program will be Jan. 31, 2025 @ 2 pm. Edgewood- Black History Program is on February 27, at 2 pm.

We have requested and work is in progress with Dean Transportation in adding an additional bus as student count increases and it will reduce bus overcrowding. MHA has been approved to purchase a short bus with 21H funds to better serve our McKenny Vento population. Our Marketing team is working on our next edition of MH Tigers Community Newsletter to be mailed out to residents' households. Our website is currently under construction to improve the ease of use, real-time schedule of events, and photos at every school. Watch us Restore the Roar!

XIII. Follow-Up Items

No Discussion

XIV. Board Correspondence

No Discussion

XV. Comments from the Board of Directors

President Warren:

Thanks to the BOE for entrusting me to get done what needs to be done. The goal is for MH District to be restored back to a public school as we continue to move forward in the right direction. Thanks to Superintendent Holmes for the work he has done over the years as they have worked together for many years and look forward to a great working relationship. Thanks to Square One Management for their continued efforts in educating and I look forward to a great working relationship. Thanks to Atty Urban for his expertise and coming aboard to assist. I am a MH Tiger Alumni for life and we will restore the roar back in our community.

Secretary/Treasurer Bryant:

No comments at this time.

Vice President Kapteyn:

Please be patient with us as the BOD gets accumulated and begins to move forward with implementing the proper governing structure practices for all to build a stronger, trusting relationship. The structure starts with the BOD, then goes to our System Board Staff-Superintendent Holmes. Below that will be our Educational Service Provider-Square 1 Strategy Group and below that is all other staff. More discussion to come on this as the BOD is not going to be interfering with authority and will make sure everyone is doing what they are supposed to be doing. Thank you all and I look forward to seeing you all at the next Board Meeting.

XII. Next Meeting

- a. The next meeting: Work Session Meeting between BOE/PSA Boards: Wednesday, February 5, 2025, at 4:00 p.m. at MHA-Library 2441 Sanford St. Muskegon Heights, MI 49444.
- b. The next meeting of the Board of Directors: Monday, February 24, 2025 at 6 pm at: MHPSAS 2441 Sanford St. Muskegon, MI 49444

President Warren made a motion to the BOD to keep all future BOD meetings at one central location-Muskegon Heights Public School Academy-Library. This change should help keep transparency and clarity within the community and The BOD does not like all that moving around, as it can cause confusion.

Vice President Kapteyn Seconded the motion. The motion passed unanimously.

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- **Vice President Kaptyn:**

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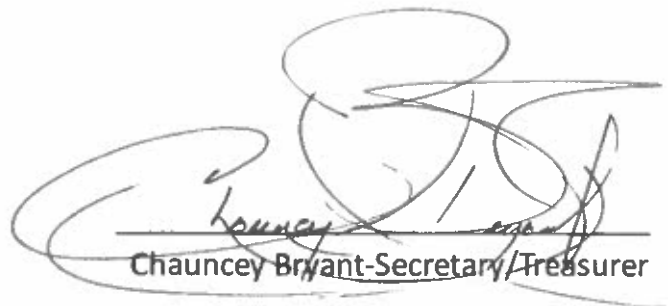
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Vice President Kaptyn Seconded the motion. The motion passed unanimously.

XIII. Adjournment

President Warren motioned to adjourn the meeting at 7:11 p.m. Secretary Bryant seconded the motion. Meeting Adjourned.



Chauncey Bryant-Secretary/Treasurer

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