

## **MUSKEGON HEIGHTS PUBLIC SCHOOL ACADEMY SYSTEM**

### **Board of Directors Meeting**

**July 31, 2025, 6:00 p.m.**

Muskegon Heights Public School Academy  
2441 Sanford Street, Muskegon Heights, MI 49444

#### **I. Call to Order**

The Muskegon Heights Public School Academy System Board of Directors, conducted at the Muskegon Heights Academy, 2441 Sanford Street, Muskegon Heights, MI 49444, was called to order by **President Kapteyn @ 6:05 pm.**

#### **II. Roll Call**

##### **Board of Directors**

President Kapteyn- Present

Vice President- Vacant

Secretary Sanders-Present

Treasurer Bryant-Present

Trustee Bankhead-Absent

##### **Administrative Staff**

Superintendent McDowell-Present

#### **III. Approval of Meeting Minutes**

**President Kapteyn moved for the Approval of the Special Budget Meeting on May 20, 2025.**

**Treasurer Bryant** motioned for the Approval of the Special Budget Meeting on May 20, 2025.

**Secretary Sanders** seconded the motion. No Discussion had, and the motion was carried by majority vote and adopted.

**Roll Call: President Kapteyn-I, Secretary Sanders-I, Treasurer Bryant-I**

**President Kapteyn moved for the Approval of the Special Board Meeting on June 30, 2025.**

**Treasurer Bryant** motioned for the Approval of the Special Board Meeting on June 30, 2025.

**Secretary Sanders** seconded the motion. No Discussion had, and the motion was carried by majority vote and adopted.

**Roll Call: President Kapteyn-I, Secretary Sanders-I, Treasurer Bryant-I**

**President Kapteyn moved for the Approval of the Special Board Meeting on July 6, 2025.**

**Treasurer Bryant** motioned for the Approval of the Special Board Meeting on July 6, 2025.

**Secretary Sanders** seconded the motion. No Discussion had, and the motion was carried by majority vote and adopted.

**Roll Call: President Kapteyn-I, Secretary Sanders-I, Treasurer Bryant-I**

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#### **IV. New Business**

##### **a. Building Configuration**

Superintendent McDowell discussed that the configuration determination was made between both Boards by reducing it to two school buildings for the 2025-26 school year. K-5<sup>th</sup> grades will be run out of Edgewood Elementary, and grades 6<sup>th</sup>-12<sup>th</sup> will run out of MHA. This will save the district money based on student count and staffing.

**President Kapteyn** moved to operate MHPSAS grades K-5 at Edgewood Elementary and grades 6-12 at MHA for the 2025-26 school year.

**Secretary Sanders** motioned to operate MHPSAS grades K-5 at Edgewood Elementary and grades 6-12 at MHA for the 2025-26 school year.

**Treasurer Bryant** seconded the motion. No further Discussion was had, and the motion was carried by majority vote and adopted.

**Roll Call: President Kapteyn-I, Secretary Sanders-I, Treasurer Bryant-I**

##### **b. Quotes for Edgewood Boiler Replacement**

Superintendent McDowell gave the Board three quotes for the new boiler replacement this summer/fall at Edgewood Elementary for the 2025-26 school year.

**President Kapteyn** moved for the Approval of the Boiler Replacement for Edgewood Elementary by Hurst Mechanical for \$237,927 as the lowest responsible bidder in accordance with the school's bidding process procedure.

**Secretary Sanders** motioned for the Approval of the Boiler Replacement for Edgewood Elementary by Hurst Mechanical for \$237,927 as the lowest responsible bidder in accordance with the school's bidding process procedure.

**Treasurer Bryant** seconded the motion. No further Discussion had, and the motion was carried by majority vote and adopted

**Roll Call: President Kapteyn-I, Secretary Sanders-I, Treasurer Bryant-I**

##### **c. Modify School Calendar**

Superintendent McDowell presented the Board with the revised 2025-26 school calendar for final review and approval.

**President Kapteyn** moved for the Approval of the modified MHPSA 2025-26 school year calendar with the school's start date of August 25, 2025.

**Secretary Sanders** motioned to adopt the modified school calendar with the school's start date of August 25, 2025, as presented.

**Treasurer Bryant** seconded the motion. No further Discussion had, and the motion was carried by majority vote and adopted

##### **d. Signatories for ChoiceOne Bank**

**President Kapteyn** moved to approve adding Interim Superintendent Dr. Jerry McDowell as a signatory to sign MHA checks.

**Treasurer Bryant** motioned to adding Dr. Jerry McDowell be added as a signatory to ChoiceOne Bank.

**Secretary Sanders** seconded the motion. No Discussion had, and the motion was carried by Majority vote and adopted.

**Roll Call: President Kapteyn-I, Secretary Sanders-I, Treasurer Bryant-I**

**e. Infinity Staffing Contract**

Superintendent McDowell reviewed the current contract with MHPSA and Infinity Staffing Co. and concluded that their pricing was too expensive to continue with the reduction in staff and use of only two school buildings. MHA will provide notice of termination of custodial services per the agreement.

**President Kapteyn** moved for MHA to provide notice of termination of Infinity Staffing's custodial services, as per the agreement.

**Secretary Sanders** motioned for MHA to provide notice of termination to Infinity Staffing's custodial services, as per the agreement.

**Treasurer Bryant** seconded the motion for MHA to provide notice of termination to Infinity Staffing's custodial services, as per the agreement.

**Roll Call Taken: President Kapteyn-I, Secretary Sanders-I, Treasurer Bryant-I**

**V. Public Comment**

Mr. Rodney Coley with Brainstorm Robotics & AI commented that his company is ready to partner with MHPSA to introduce K-12 new robotic learning for our students.

**VI. Comments from the Board of Directors**

(None)

**VII. Confirmation of Next Meeting date**

The next Regular Board of Directors meeting will be on **August 18, 2025, at 6 pm** at Muskegon Heights Public School Academy, 2441 Sanford St., Muskegon Heights, MI 49444

**VIII. Adjournment**

President Kapteyn adjourned the meeting at 6:32 pm.

A handwritten signature in black ink, appearing to read 'Kesha Sanders', written over a horizontal line.

**Kesha Sanders-Board Secretary**  
**July 31, 2025**