

MUSKEGON HEIGHTS PUBLIC SCHOOL ACADEMY SYSTEM

Board of Directors Meeting

August 18, 2025, 6:00 p.m.

Muskegon Heights Public School Academy
2441 Sanford Street, Muskegon Heights, MI 49444

I. Call to Order

The Muskegon Heights Public School Academy System Board of Directors, conducted at the Muskegon Heights Academy, 2441 Sanford Street, Muskegon Heights, MI 49444, was called to order by **President Kapteyn @ 6:05 pm.**

II. Roll Call

Board of Directors

President Kapteyn- Present

Vice President- Vacant

Secretary Sanders-Present

Treasurer Bryant-Absent

Trustee Bankhead-Present

Administrative Staff

Superintendent McDowell-Present

Ex. Director of Student Services- Mrs. Lakisha Loudermill-Present

III. Approval of Meeting Minutes

President Kapteyn moved for the Approval of the Special Board Meeting on July 31, 2025.

Secretary Sanders motioned for the Approval of the Special Board Meeting on July 31, 2025.

Trustee Bankhead seconded the motion. No Discussion had, and the motion was carried by majority vote and adopted.

Roll Call: President Kapteyn-I, Secretary Sanders-I, Trustee Bankhead-I

IV. Medication and Restorative Services Presentation: Ari Jacobs

Ari Jacobs presented to the BOD, introducing their mental health and parent mediation services offered in the community. They also deal with conflict resolution, and referrals are received from all over Muskegon County. Pamphlets for the community were given out.

V. Finance Report

Mark Graham, CFO, presented the monthly financial packet to the Board, including the Bank reconciliation, YTD budget, and monthly check report.

Roll Call: President Kapteyn-I, Secretary Sanders-I, Trustee Bankhead-I

VI. Checks for Payment

Mark Graham, CFO, presented the July 2025 checks for payment to the Board for review/approval.

President Kapteyn moved for the Approval of the July 2025 checks for payment.

Trustee Bankhead motioned for the Approval of the July 2025 checks for payment.

Secretary Sanders seconded the motion. No Discussion had, and the motion was carried by majority vote and was adopted.

Roll Call: President Kapteyn-I, Secretary Sanders-I, Trustee Bankhead-I

VII. Superintendent Report

Dr. McDowell gave his monthly report to the Board outlining the update on the MHPSAS 2-building usage for the 2025-26 school year. PD for staff began this week and is going well. An update was given on school maintenance and upcoming repairs needed, and the GYO program.

VIII. New Business

A. MHPSAS Board Member Application and Candidacy

President Kapteyn announced that the PSA Board has received an application for Board candidacy by Mrs. Mariah McIntosh. The Board feels that this member will be a great addition.

Secretary Sanders motioned to recommend Mariah McIntosh to the MHPSAS Board of Directors.

Trustee Bankhead seconded the motion. No discussion had, and the motion was carried by majority vote and adopted.

Roll Call: President Kapteyn-I, Secretary Sanders-I, Trustee Bankhead-I

B. Dean Transportation Contract Extension

President Kapteyn moved for the approval of Dean Transportation contract extension presented For the 2025-26 school year.

Trustee Bankhead motioned for the approval of Dean Transportation contract extension presented For the 2025-26 school year.

Secretary Sanders seconded the motion. No Discussion had, and the motion was carried by majority vote and adopted.

Roll Call: President Kapteyn-I, Secretary Sanders-I, Trustee Bankhead-I

C. Edgewood Playground Inspection

President Kapteyn moved for a temporary closure of the designated portions of the Edgewood playground for upgrades to be made for student safety.

Trustee Bankhead motioned for a temporary closure of the designated portions of the Edgewood playground for upgrades to be made for student safety.

Secretary Sanders seconded the motion. Discussion was had, and the motion was carried by majority vote and adopted.

Roll Call: President Kapteyn-I, Secretary Sanders-I, Trustee Bankhead-I

D. Course List 2025-2026

President Kapteyn moved to approve the Course List for the 2025-26 school year as presented.
Trustee Bankhead motioned to approve the Course List for the 25-26 school year as presented.
presented.

Secretary Sanders seconded the motion. Discussion was had for clarity, and the motion was carried by majority vote and adopted.

Roll Call: President Kapteyn-I, Secretary Sanders-I, Trustee Bankhead-I

E. Parent-Student Handbook 2025-26

President Kapteyn moved to approve the Course List for the 2025-26 school year as presented.

Secretary Sanders motioned to approve the Course List for the 2025-26 school year as presented.

Trustee Bankhead seconded the motion. Dr. McDowell had discussions for clarity, and the motion was carried by majority vote and adopted.

Roll Call: President Kapteyn-I, Secretary Sanders-I, Trustee Bankhead-I

F. Charter Contract Amendment For Description of Physical Plant

President Kapteyn moved to request the Authorizer to approve the Amendment to the Charter contract between MHPSAS and the School District of Muskegon Heights by adopting the Amended description of Physical Plant as presented.

Secretary Sanders motioned to request the Authorizer to approve the Amendment to the Charter contract between MHPSAS and the School District of Muskegon Heights by adopting the Amended description of Physical Plant as presented.

Trustee Bankhead seconded the motion. No discussion had, and the motion was carried by majority vote and adopted.

Roll Call: President Kapteyn-I, Secretary Sanders-I, Treasurer Bankhead-I

G. Add Signatory (Lakisha Loudermill) on the MHPSAS Choice One Bank Account

President Kapteyn moved to approve Lakisha Loudermill as a signatory on the MHPSAS Choice One Bank Account as presented.

Secretary Sanders motioned to approve Mrs. Lakisha Loudermill as a signatory on the MHPSAS Choice One bank account as presented.

Trustee Bankhead seconded the motion. Dr. McDowell had discussion to state for the record He was previously authorized as a signatory, but he did not add himself and will not proceed in that capacity. President Kapteyn was in agreement with Dr. McDowell's decision.

Secretary Sanders seconded the motion. No discussion had, and the motion was carried by majority vote and adopted.

Roll Call: President Kapteyn-I, Secretary Sanders-I, Trustee Bankhead-I

IX. Discussion Items

A. MAISD Board Finance & Budgeting Training Sept. 8, 2025 @ 6 pm

President Kapteyn moved to approve the joint Boards for MAISD Board Finance & Budgeting training to be held on September 8, 2025 at 6 pm.

Trustee Bankhead motioned to approve the joint Boards, MAISD Board Finance & Budgeting training Sept. 8, 2025 at 6 pm.

Secretary Sanders seconded the motion. Discussion was had and the motion was carried by majority vote and adopted.

Roll Call: President Kapteyn-I, Secretary Sanders-I, Bankhead-I

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X. Public Comment

Robert Dye, Owner of RJC made a statement on the services his Company has rendered over the Spring-summer months and is awaiting payment.

Pierre Tyson, father of the prior MHA-Art Teacher, Armon Tyson, made a plea to the Board for the return of his son's art supplies left in the art room after termination of his employment.

XI. Comments from the Board of Directors

Trustee Bankhead made a statement that with great sadness he will have to resign as a PSA Board member due to a conflict of interest. An ethical complaint was made against him with his employer, Timberland Charter Academy. He will be resigning as of today 8-18-25.

XII. Confirmation of Next Meeting date

The next Regular Board of Directors meeting will be on **September 15, 2025, at 6 pm** at Muskegon Heights Public School Academy, 2441 Sanford St., Muskegon Heights, MI 49444

XIII. Adjournment

President Kapteyn adjourned the meeting at 7:26 pm.

A handwritten signature in black ink, appearing to read "Kesha Sanders", written over a horizontal line.

Kesha Sanders-Board Secretary
August 18, 2025 minutes